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Portland Community College Internship Students 2025

Description

Embark on a transformative internship experience with Portland Community College (PCC) in 2024. Join us in the world of education, contribute to impactful projects, and develop skills crucial for a successful career in higher education.

Responsibilities

1. **Academic Support:** Assist in providing support to faculty and staff in various academic departments.
2. **Student Services:** Contribute to student services initiatives, including enrollment assistance, academic advising, and campus engagement programs.
3. **Event Coordination:** Participate in the planning and execution of campus events, workshops, and student activities.
4. **Administrative Tasks:** Support day-to-day administrative tasks related to the efficient operation of PCC departments.

Qualifications

- Currently enrolled as a full-time undergraduate or graduate student at PCC or another accredited institution.
- Strong academic performance with a minimum GPA of 3.0.

Experience

- Previous coursework or experience in education, administration, or a related field is advantageous.
- Familiarity with student services, academic support, or event coordination is a plus.

Skills

1. **Communication:** Excellent written and verbal communication skills.
2. **Teamwork:** Ability to collaborate effectively with diverse teams in an educational setting.
3. **Adaptability:** Flexibility to navigate various tasks and responsibilities within a dynamic educational environment.
4. **Problem-Solving:** Strong analytical and problem-solving abilities.

Job Benefits

- **Education Sector Exposure:** Gain insights into the operations of a community college and the broader field of higher education.
- **Learning Opportunities:** Access to training sessions, workshops, and exposure to best practices in education administration.
- **Networking:** Connect with professionals in the education sector and build valuable connections.

Hiring organization

Portland Community College

Employment Type

Intern

Duration of employment

6 Month

Industry

Education

Job Location

Portland, Oregon, United States, 97205, Portland, Oregon, United States

Working Hours

8

Base Salary

10

Date posted

February 3, 2026

Valid through

10.12.2028

- **Career Development:** Potential opportunities for future employment within PCC or the broader field of education.

How to Apply

To apply for the PCC Internship Students Program 2024, please submit your resume, cover letter, and academic transcripts. Ensure your email subject line reads "PCC Internship Application." Successful candidates will be contacted for interviews.

Portland Community College is an equal opportunity employer and values diversity in its workforce. Join us in making a positive impact on the education landscape!