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Pima Community College Internship Employment 2025

Description

Embark on a transformative learning experience with Pima Community College's Internship Employment Program for 2024. This internship provides students with the opportunity to apply classroom knowledge, gain practical skills, and contribute to the success of a vibrant educational institution.

Responsibilities

- **Academic Support:** Assist faculty and staff in curriculum development, lesson planning, and classroom support.
- **Student Engagement:** Contribute to student outreach programs, events, and activities to enhance the college experience.
- **Administrative Tasks:** Support various administrative functions such as data entry, record-keeping, and coordination of college events.
- **Project Assistance:** Collaborate on special projects and initiatives to improve the overall college environment.
- **Professional Development:** Engage in training sessions and workshops to enhance skills relevant to the academic and administrative landscape.

Qualifications

- Currently enrolled in an accredited undergraduate or graduate program.
- Pursuing a degree in Education, Business Administration, Communications, or a related field.
- Strong academic performance and a passion for contributing to the education sector.
- Excellent communication, organizational, and interpersonal skills.
- Ability to work independently and as part of a team.

Experience

- Previous coursework or experience in education, administration, or related fields is beneficial but not required.
- Familiarity with educational technology and systems is advantageous.

Skills

- Strong organizational and multitasking abilities.
- Proficiency in Microsoft Office applications.
- Effective communication and interpersonal skills.
- Adaptability and willingness to take on diverse responsibilities.
- Eagerness to learn and contribute to the college community.

Job Benefits

- Competitive stipend and compensation package.
- Exposure to various aspects of college administration and education.

Hiring organization

Pima Community College

Employment Type

Intern

Duration of employment

6 Month

Industry

Education

Job Location

Tucson, Arizona, United States, 85701, Tucson, Arizona, United States

Working Hours

8

Base Salary

10

Date posted

May 30, 2026

Valid through

10.12.2028

- Networking opportunities with faculty, staff, and professionals in the education sector.
- Mentorship from experienced educators and administrators.
- Potential for consideration for future employment opportunities.

How To Apply

To apply for the Pima Community College Internship Employment 2024, please submit your resume, a cover letter expressing your interest, and academic transcripts through the online application portal.

Seize the opportunity to make a positive impact on education and community development with Pima Community College. Join us for an internship that will broaden your skills and perspectives in the field of higher education