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## John Tyler Community College Internship Students 2025

### Description

Embark on a rewarding journey with John Tyler Community College through our Internship Program for Students in 2024. This initiative provides an exciting opportunity for students to gain practical experience and contribute to the vibrant educational community at John Tyler.

### Responsibilities

- Collaborate with various departments to support ongoing projects and initiatives.
- Assist in organizing and coordinating campus events, workshops, and activities.
- Provide administrative support to faculty and staff members.
- Contribute to research efforts and assist in data collection and analysis.
- Engage with students, faculty, and staff to enhance the overall campus experience.
- Contribute ideas and solutions to improve campus processes and services.

### Qualifications

- Currently enrolled as a student at John Tyler Community College.
- Pursuing a degree in a relevant field (e.g., Education, Business, Liberal Arts).
- Strong academic standing with a minimum GPA of 3.0.
- Excellent communication and interpersonal skills.
- Proficient in Microsoft Office Suite (Word, Excel, PowerPoint).
- Ability to work independently and collaboratively as part of a team.

### Experience

No prior work experience is required, but previous involvement in campus organizations, clubs, or volunteer activities is advantageous.

### Skills

- Time management and organizational proficiency.
- Strong written and verbal communication abilities.
- Attention to detail and accuracy in tasks.
- Adaptability and a willingness to learn.
- Problem-solving and critical-thinking skills.

### Job Benefits

- Hands-on experience in a higher education environment.
- Networking opportunities with faculty, staff, and fellow students.
- Exposure to various aspects of campus operations and administration.
- Professional development and skill enhancement.
- Flexible work hours to accommodate academic schedules.

### Hiring organization

John Tyler Community College

### Employment Type

Intern

### Duration of employment

6 Month

### Industry

Education

### Job Location

Chesterfield County, Virginia, United States, 23112, Chesterfield County, Virginia, United States

### Working Hours

8

### Base Salary

10

### Date posted

January 27, 2026

### Valid through

10.12.2028

**How To Apply**

Interested candidates should submit a resume and cover letter outlining their interest in the John Tyler Community College Internship 2024. Please use "JTCC Internship 2024 Application" as the subject line.