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Austin Community College Internship Opportunities 2025

Description

Austin Community College (ACC) is thrilled to announce exciting internship opportunities for students across various disciplines in the year 2024. This internship program is designed to provide students with hands-on experience, professional development, and exposure to the diverse facets of higher education. As an intern at ACC, you will have the opportunity to contribute to meaningful projects, collaborate with dedicated professionals, and enhance your skills within a dynamic educational environment.

Responsibilities

- Collaborate with faculty and staff on projects aligned with your academic discipline
- Assist in organizing and executing campus events, workshops, and programs
- Engage in research, data analysis, and other academic support activities
- Contribute to administrative tasks and special projects as needed
- Participate in professional development opportunities and training sessions

Qualifications

- Currently enrolled as a student at Austin Community College
- Pursuing an associate degree or relevant coursework in a related field
- Strong academic record with a focus on relevant coursework
- Excellent communication and interpersonal skills
- Ability to work independently and collaboratively in a team environment

Experience

- Previous involvement in campus clubs, organizations, or student leadership is advantageous
- Familiarity with student support services or administrative processes is a plus but not required

Skills

- Proficient in Microsoft Office Suite (Word, Excel, PowerPoint)
- Strong organizational and time management skills
- Adaptability and eagerness to take on diverse responsibilities
- Excellent teamwork and collaboration abilities

Job Benefits

- Gain practical experience in a higher education setting
- Networking opportunities with ACC faculty, staff, and administrators
- Exposure to various aspects of college operations
- Mentorship and guidance for academic and professional development

Hiring organization

Austin Community College

Employment Type

Intern

Duration of employment

6 Month

Industry

Education

Job Location

Austin, Texas, United States,
73301, Austin, Texas, United States

Working Hours

8

Base Salary

10

Date posted

February 9, 2026

Valid through

10.12.2028

- Potential for academic credit (if applicable)

How To Apply

Interested students should submit their resume, a cover letter expressing their interest, and a copy of their academic transcript . Please include “ACC Internship Opportunities 2024 Application” in the subject line. Successful candidates will be contacted for interviews.