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Alamance Community College Internship Employment 2025

Description

Alamance Community College (ACC) is pleased to offer internship opportunities for motivated individuals in 2024. As an intern at ACC, you will have the chance to work alongside experienced professionals, gain practical experience, and contribute to the mission of providing quality education and workforce development in the community.

Responsibilities

- Support various departments within the college, including but not limited to Academic Affairs, Student Services, and Administration.
- Assist with project coordination, research, and data analysis.
- Participate in meetings, workshops, and events to enhance your understanding of community college operations.
- Collaborate with faculty and staff on initiatives to improve student success and engagement.
- Provide administrative support as needed.

Qualifications

- Currently enrolled in an accredited college or university.
- Pursuing a degree in Education, Business Administration, Communication, or a related field.
- Strong academic performance.
- Excellent communication and interpersonal skills.
- Enthusiasm for contributing to the community college environment.

Experience

Previous involvement in campus activities, clubs, or volunteer work is a plus but not required.

Skills

- Proficiency in Microsoft Office Suite.
- Strong organizational and multitasking abilities.
- Adaptability to a dynamic and collaborative work environment.
- Eagerness to learn and take initiative.

Job Benefits

- Exposure to the inner workings of a community college.
- Networking opportunities with educators and administrators.
- Practical experience to enhance your academic learning.
- Potential for academic credit, depending on your institution's policies.

How To Apply

Hiring organization

Alamance Community College

Employment Type

Intern

Duration of employment

6 Month

Industry

Education

Job Location

Graham, North Carolina, United States, 27253, Graham, North Carolina, United States

Working Hours

8

Base Salary

10

Date posted

April 12, 2026

Valid through

10.12.2028

Interested candidates should submit a resume, cover letter, and academic transcripts with the subject line "Internship Application."

ACC is an equal opportunity employer committed to diversity and inclusion. We encourage individuals of all backgrounds to apply and contribute to the educational excellence of Alamance Community College.